

ਪ੍ਰੋਫੈਸਰ ਗੁਰਦਿਆਲ ਸਿੰਘ ਚੇਅਰ

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਤ)

ਨੰ: 180 / ਪ੍ਰੋ.ਗੁ.ਸਿ.ਚੇ

ਮਿਤੀ: 05-09-2024

**Notice Inviting Quotation**

Dear Sirs,

Quotations are invited for the purchase of one **Laptop** (make HP/Dell/Lenovo/Asus) and one **Printer (Color)** (make Canon/Brother/ HP/Epson) as per below mention specifications. You are requested to kindly send your most recent quotation for these items in a sealed cover super scribing on the envelop "Quotation Laptop and Printer (Color)". Your quotation should reach this office on or before 11-02-2024 at 5:00 p.m.

Sr. No.	Item	Specification
1	Laptop	i5 Processor, Windows 11 Home 64, 16 GB, 512 GB SSD, 14"- 16" non-touchable Screen, 12 <sup>th</sup> and above Generation.
2	Printer	Color Printer, Wi Fi, Duplex, All in one, Ink Tank, ADF, Print speed 33ppm(Black) 20ppm (Color)

Terms and Conditions:

- 1 GST should Inclusive in price.
- 2 Mention brand, model no. and complete specifications of the product in the quotation.
- 3 Carriage + other changes (if any) should inclusive in price.
- 4 Delivery within 7 days from the date of order.
- 5 F.O.R. Punjabi University Campus, Patiala.
- 6 Payment will be processed after delivery in satisfactory manner.

Yours Faithfully,



(Professor Gurmukh Singh)  
Coordinator