JOB DESCRIPTION

OVERALL RESPONSIBILITY

The successful candidate will be assigned to one of the Automation Solutions IT Support team based on business need and candidate's existing skills. It is expected to quickly learn the tools and technologies used by assigned team and apply the acquired knowledge to deliver assigned tasks.

SKILLS & EXPERIENCE REQUIRED:

Technical
- 6 months - 2 Years of professional experience
- Must have worked on at least one significant project
- Ability to use Microsoft Office tools such as Outlook, Excel, Word and PowerPoint
- Experience on a computer programming language will be a plus
- Ability to troubleshoot issues and problem-solving skills

Behavioral

- Actively learns new tool or functionality through training, self-learning and experimentation
- Confident and ability to communicate effectively with peers and managers
- Can set / recognize individual performance goals and work to achieve those
- Can work collaboratively with other team members to meet shared objectives
- Seeks opportunities for self-development

EDUCATION

- Bachelor Degree in science, computers or commerce (BSc, BCA, BCom) streams.

Additional Comments:

Must be able to work in shifts that will include Nights, Weekends, & Holidays on rotation basis